



Professional Support Services

Did You Know...

We now offer a wide variety of financial service programs. Our Multiple Award Schedules for financial services and GSA SmartPay provide you with assistance to track and control your agency's expenses, reduce administrative costs, manage and service financial assets, plus a whole lot MORE!!!

Auditing and Financial Management Services

Are GPRA, GMRA, the CFO Act and OMB regulations making alphabet soup out of your financial picture?

Well then, let the Services Acquisition Center help you bring your agency's financial picture into focus. Our multiple award schedules provides you with direct access to commercially available auditing and financial management services providers.

Get the specialized expertise you need, but may not have on staff, to help you meet the requirements of the Government Performance and Results Act, the Government Management Reform Act, the Chief Financial Officer's Act and various Office of Management and Budget mandates, circulars and bulletins.

Please visit on-line for more information:

**<http://pub.fss.gsa.gov/services/audit-mgmt-svcs>
or call (703) 305-6658.**

Business Information Services

Want the facts and only the facts? You can get just that with GSA's Multiple Award Schedules for Business Information Services.

Available to all Federal agencies our program provides a streamlined contracting vehicle to procure a variety of consumer and commercial reports.

Industry experts will collect, organize and store financial and business information and provide the data to you in the format of your choice.

If your agency makes investments, issues any type of loans, conducts background checks, handles credit reports, or needs financial or past performance information on a business or individual, *This Schedule Is For You!*

Please visit us on-line for more information:

**<http://pub.fss.gsa.gov/services/bis>
or call (703) 305-6658.**

GSA SmartPay

From Electronic Commerce to Smart Cards, we have solutions to take you into the future!

Use GSA SmartPay to pay for your agency's commercial goods and services as well as travel and fleet related expenses. GSA SmartPay assists you with reducing administrative costs and improving cash management practices by eliminating the need for imprest funds, third party drafts and purchase orders. With GSA SmartPay, your agency can minimize its purchasing processes while maximizing its purchasing power!

Visit us on-line for more information:

**<http://pub.fss.gsa.gov/services/gsa-smartpay>
or call (703) 305-6658.**

Financial Asset Services

Need to explore new revenue sources and meet the requirements of the Debt Collection Improvement Act of 1996?

That's a tough order to fill, especially since you're probably doing "more with less." Let the Services Acquisition Center help you refocus your attention to mission activities.

Our Financial Asset Services program lets you choose from a wide variety of financial industry professionals who are qualified and committed to helping your agency sell, service and manage any asset that it is currently holding.

We can handle anything from selling notes, loans, buildings and nuclear reactors to servicing loans, managing funds, and restructuring portfolios.

Please visit us on-line for more information:

**<http://pub.fss.gsa.gov/services/asset-svcs>
or call (703) 305-6658.**



FSS A-76 Outsourcing Symposium a Resounding Success!

On August 5th and 6th over 250 Federal customers, FSS contractors, and leading outsourcing experts met at the Bell Harbor International Conference Center in Seattle, Washington, to focus on the latest developments in the A-76 arena.

The Symposium brought together an outstanding group of Federal and Industry professionals involved in strategic and tactical planning for all aspects of privatization initiatives. The event offered opportunities for participants to discuss issues important to their agencies through panel discussions made up of Federal and private experts in the field.

An analysis of post event questionnaires confirmed that the attendees rated the symposium a success and felt that such events were very useful in educating the Federal employees as to the nature, scope and the latest developments within the A-76 Outsourcing initiatives.

To learn how the Management, Organizational and Business Improvement Services (MOBIS) Multiple Award Schedule can be used to provide solutions to Federal agency outsourcing requirements, visit our web site at:

www.northwest.gsa.gov/fss/services/msc.htm

MOU between PBS and FSS of GSA

A Memorandum of Understanding (MOU) was established between the Public Buildings Service (PBS) and the Federal Supply Service (FSS) of the General Services Administration (GSA) to jointly participate with shared contracting authority in an integrated energy solutions program. This partnership provides a single solution to the Federal community to meet its energy requirements while meeting environmental goals.

Through the MOU, PBS and FSS will promote energy management, raise awareness, and educate the general population about GSA as well as broader energy management and environmental issues.

For additional information, please call (800) 241-7246 (RAIN) or send E-mail to: sandra.whallon@gsa.gov

FREE WORKSHOPS!!

Attend a free GSA workshop for Federal Government employees who arrange travel, ship freight or household goods, issue Government Bills of Lading or Government Transportation Requests, and process or pay transportation bills.

The Federal Supply Service's Office of Transportation and Property Management offers you the latest information on transportation audit policies and procedures and traffic and travel management programs. Learn about the: Transportation and Travel Reform Act of 1998, Federal Travel Regulation (Travel and Relocation), Transportation and Travel Policy Initiatives, Prepayment and Postpayment Audit of Transportation Bills, Submission of Paid Transportation Bills for Audit, Airline City-Pair Contracts, GSA SmartPay (Charge Card and ATM Services), Procedures for Handling Unused Airline Tickets, GSA Nationwide Travel Management Center Services, Government Car Rental Program, Express Small Package Contract Services, Shipping Household Goods, Freight Rates and Routing, GBL Preparation....and more!

WORKSHOPS ARE PROVIDED AT NO COST TO FEDERAL AGENCIES!!

Two-day regional mini-workshops are scheduled for...

ATLANTA February [tba] Contact: Peggie Poss For detailed information and to register online, go to: http://pub.fss.gsa.gov , then click on NEWS & EVENTS.	SEATTLE March 7 & 8 Ida Martinez	CHARLESTON, WV July [tba] Corinne Bachiller	DENVER August [tba] Ida Martinez
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ANNUAL TRANSPORTATION & TRAVEL WORKSHOP/CARRIER CONFERENCE SAN DIEGO

In the year 2000, our annual TRANSPORTATION AND TRAVEL WORKSHOP AND CARRIER CONFERENCE will be held in conjunction with the more comprehensive GENERAL SERVICES ADMINISTRATION'S INTERNATIONAL PRODUCTS AND SERVICES EXPO. For more detailed information and to register online, go to: <http://expo.gsa.gov>.

WORKSHOP 2000: MAY 9 & 10
GSA EXPO 2000: MAY 10 & 11

See you at the San Diego Convention Center in May for workshops, exhibits and more!

For information on all workshops and GSA EXPO 2000, contact: Corinne Bachiller on 703-305-7211 or e-mail Corinne.Bachiller@GSA.GOV, Ida Martinez on 303-236-7071 or e-mail at Ida.Martinez@GSA.GOV, Peggie Poss on 404-331-0559 or e-mail at Peggie.Poss@GSA.GOV



ABOUT MANAGEMENT SERVICES CENTER!

The Management Services Center was initially established in October 1998 to provide Federal agencies with management services to assist them in their mission objectives. A variety of services are available through the GSA Multiple Award Schedule (MAS) program.

The MAS program has since been expanded to include a diverse group of contractors - contractors capable of providing agencies with various business and organizational improvement services. Each contractor has been pre-screened and their capabilities and rates approved in order to streamline the acquisition process.

Should the project be more than \$2,500, the agency needs to develop a Statement of Work (SOW) to be sent to three approved contractors under the applicable MAS. The contractor that best meets the agency's "Best Value" criteria is selected, a task order is issued, and the work can begin. It's as simple as that!

For a review of MAS ordering, please visit the Virtual Campus at: <http://pub.fss.gsa.gov/schedules/campus.html> or visit Schedules E-Library by clicking on the Schedules E-Library icon on the Virtual Campus web page. You can also access Schedules E-Library through GSA Advantage!™ at: <http://www.fss.gsa.gov>.



733 I - Mail Management Services

Mail Management Services under GSA, FSS Multiple Award Schedule 733 I offers contracts for you to make more effective use of shrinking administrative budgets for services such as mailroom operations, mail presorting, and mail list management.



899 - Environmental Advisory Services

Our Environmental Advisory Services under GSA, FSS Multiple Award Schedule 899 is your solution to environmental requirements that comply with various laws such as the Clean Air and Water Acts, the National Environmental Protection Act (NEPA), the Resource Conservation and Recovery Act (RCRA), and the Comprehensive Environmental Response Compensation and Liability Act (CERCLA).

Should you need more information on the services provided by the Management Services Center, please call: (800) 241-7246 (RAIN) or send an E-mail to: carolyn.dicugno@gsa.gov.

To view our full menu of FSS Multiple Schedule Awards visit our web site at:

www.northwest.gsa.gov/fss/services/msc.htm

Our address is: Management Services Center, 400 15th Street SW, Auburn, WA 98001.



738 II - Translation/Interpretation Services

The new Translation and Interpretation Services under GSA, FSS Multiple Award Schedule 738 II provides the Federal community with an acquisition vehicle that simplifies the process of acquiring these services based on a best value selection. Services include translation of technical documents, correspondence, contracts and legal documents, industrial and engineering specifications, company literature, brochures, magazines and special publications. It also provides multilingual interpretation services in native languages for meetings, conferences, seminars, litigation proceedings, briefings, training, escort and various other forms of voice communications. Sign language may be included.



874 - Management, Organizational and Business Improvement Services

Two new services have been added to the Management, Organizational and Business Improvement Services (MOBIS) under GSA Federal Supply Schedule 874. Program/Project Management and Alternative Dispute Resolution services join our other management services to give your agency the means to meet mandates such as the Government Performance and Results Act, Government reinvention initiatives and to continuously improve mission performance.